

## **Merlin Park Minutes**

**August 4th, 2025**

The meeting started at 5:03pm.

### **Directors Present**

Jan Slusser, Lynda Spangler, Mark Jones, Mike Chanquet, Cathy Campbell

### **Others Present**

Randy Benetti – Park and Board Operations Assistant and Ken Mele – Park Host and Grounds Keeper

**Visitors:** None

### **Minutes**

Randy Benetti noted a correction of the July 7th, 2025 minutes on the Directors position and the dollar value of the mower that has been repaired. Motion to adopt the minutes with those corrections was proposed by Mike Chanquet and seconded by Mark Jones. Voted unanimously in favor.

### **Treasurer's Report**

The treasurer's report present by Mike Chanquet the end of month balance does not include some income generated the last day of the month as the deposit was made the day after. The balance being \$8,607.40 showing \$8194.46. The increase in the balance was due to the Car show proceeds, the Band in the Park proceeds and the Sherriff substation yearly payment of \$6,000. Cathy Campbell, Jan Slusser and Mike Chanquet have met 2 different dates to work on the actuals of fiscal year 2024-2025 and start off fiscal year 25-26 and creating a "budget" based on this information. That 4 directors have worked covering different months with the resignation of the past Treasurer in 2024. The petty cash balance is at \$108.26 and questioned by pennies by Ken Mele to verify exact amount to match his envelop of receipts, \$100.00 was added to get to the \$108.26 petty cash balance. The Walk of Honor balance at \$1,533.79. Motion to adopt the Finance report as proposed by Mark Jones and seconded by Lynda Spangler. Voted unanimously in favor.

### **Park Directors Update per County Requirements**

The County noted that type of Non-Profit the Park carries only allows 5 Board Members so Park Membership positions created to assist in the Park, eliminating the 6<sup>th</sup> Board Position assigned to Randy Benetti. His new position is – Park and Board Operations Assistant and Ken Mele – Park Host and Grounds Keeper as per suggested by Mark Jones.

### **Ken's Report**

Randy Benetti gave a detailed breakdown of the zero turn mower expenses to repair done at \$596.18. Ken noted the grass is in the worst condition he has seen in years and asked if he should increase the days to water from every other day to everyday, Soap was suggested by Jan Slusser as a fertilizer and No harmful Chemicals suggested by Lynda Spangler, all agreed that Ken should increase to 7 days a week in watering at 45 minutes per station not to coincide with the Church's watering time so that proper pressure can be maintained. Jan noted that the costs to the Church will need to be increased on various expenses the park incurs on their behalf. Mark Jones, Mike Chanquet and Ken Mele to check actual sprinklers and make noted adjustments.

### **Other Notes**

Lynda Spangler requested knowledge of how documents are securely held at the Park Office, as she had dropped off a raffle item for the car show and saw a sheet listing personal information in plain view. Jan Slusser had noted she accidentally left it on the desk in the locked office but that it was old information needed for the SDAO Bond and that the document could be shredded, this was done immediately by Mike Chanquet. It was noted that one of the file cabinets will need new locks to secure other vital information going forward. Cathy Campbell shared some ideas from an 1986 drawing found by Jan Slusser. Randy Benetti brought in two Logo ideas, Mark Jones made note he will play with the 1986 drawing and Cathy Campbell noted Logan Design was suggested by the Merlin Mail Center and that they could do to Banners for less after we provide a Logo in digital form. They noted they would give the park a discount. Jan Slusser shared a new sign for No Skateboarding to be installed in the park. Mike Chanquet noted that the Park has "No This, No That" in too many different places that the Park looks like an unfriendly place...that all the rules should be posted in one location near the bathrooms and in the Community Building itself.

### **Walk of Honor**

No report as the Bakers were not present at the meeting.

### **Community Report**

Jan Slusser noted that the newly created Merlin Area Fire District is hoping to use the Community Building on Monday's for its Business Meetings and Mark Jones noted he would need to reclude himself from any voting regarding the same as being appointed to be on that Community District. Cathy Campbell made a motion to charge the New Fire District \$25 per meeting for use of the facility seconded by Mike Chanquet, she then immediately rescinded that motion to include verbiage noting a new motion. The motion by Cathy Campbell to charge the new Fire District \$25 per meeting through the fiscal year of 25-26, thereafter to be re-evaluated and needs. That motion second by Mike Chanquet. Voted unanimously in favor. Mark Jones noted the dates requested by the new Fire District to be Monday August 11<sup>th</sup>, 2025, August 18<sup>th</sup>, 25<sup>th</sup>, and Sept 8<sup>th</sup> and 22<sup>nd</sup>. The Jo-Co Spay Neuter Funds group are renting that facility for their rummage sale August 8<sup>th</sup> through 10<sup>th</sup>. It was noted that Directors should check in on the event. Jan and Lynda both noted that they would stop by. Jan Slusser noted that someone unknown had broken one of the kitchen cabinets trying to gain access to it, that a review of the camera may reveal who and how to get the cost of repair covered is to be determined.

### **Old Business/New Business**

Jan Slusser requested a new date for next month's meeting to be Tuesday Sept 2<sup>nd</sup> as a Federal Holiday Labor Day falls on the 1<sup>st</sup> day of September. Motion by Jan Slusser and seconded by Mark Jones. Voted unanimously in favor.

The Veterans Day Ceremony Breakfast was discussed for Park income potential should the RVYM not wish to provide this service to the Veterans. It was discussed how it had been charged for in the past and to provide which food should the RVYM not wish to provide this for year 2025 Ceremony. To add it to the minutes-agenda for the next two months meetings. Randy Benetti requested that when items of record are changed to redate the revision on the copy that is finalized...such as the meeting minutes or reports that give a date and later changed. Another subject brought up was the need to Food Handlers' permits and should the Park pay the \$10 per person to do so, most in attendance did not have one and only one is needed for an event. So most agreed that they should provide one at their own expense of \$10.

The meeting was closed at 6:51 pm.