

Merlin Park District, Community Center Rental Agreement

IF YOU MESS WITH THE THERMOSTAT You will not get your deposit back!!! Contact Ken 541-956-8906

to reset it.

No glitter or confetti may be used anywhere in the building or park. (Birdseed and flower petals may be used outside of the community center building.)

Everything brought in to the community center **must be removed** from the building and park areas. **Renters must** furnish their own trash bags. **Renter's trash must be removed & not be placed in the park trash bins.** (All supplies located in the community center building are the property of others and are not available for renters use.)

Table tops, counters stove, etc. must be wiped before you leave. Check plug-in devices and stove burners to assure they are turned off. **Floors must be swept and mopped. Rug vaccumed.**

Chairs must be cleaned when your function is over (4 chairs per /6 table). Any chairs obtained from the buildings storage room must be returned to the storage room and stacked in the manner they were found.

Permission must be obtained from the Merlin Park District Board if alcohol will be served while renting the facilities. Renters are responsible for the behavior of all attending their function. Beverages containing **alcohol may not be sold** on the park grounds.

A person may **not smoke**, aerosolize or vaporize an inhalant, including cannabis or carry a lighted smoking instrument in a **public place** or place of employment except as provided in **ORS 433.850** (Prohibition on aerosolizing, **smoking** or vaporizing **within 10feet** of Entrance & Vent systems) **No smoking in the Playground.** Please remove all cigarette butts. Thank you

The building's interior and restrooms must look as they did when the renter's event began.

Rental date: _____ . Rental Time: _____ to _____ .

Rental Fee: \$ _____ . Security Deposit: \$ 75.00. Kitchen Fee \$ 25.00 (optional).

Due at time key is provided \$ _____ Ck #/Cash _____

Renter: _____

Mailing Address: _____ City _____ Zip _____

Signature: _____ Printed Name _____

Date: _____ Phone Number: _____

Remember: IF the facility is not cleaned, your deposit will not be returned, we have to pay to clean it. If you break it you buy it.
DON'T MESS WITH THE THERMOSTATS.

_____ _ rev 11/30/2021

Deposit reference _____ Check?cash _____ Sig _____